



APPLICATION FOR EMPLOYMENT

(pre-employment questionnaire)

(an equal opportunity employer)

PERSONAL INFORMATION

Date \_\_\_\_\_

NAME \_\_\_\_\_ SS # \_\_\_\_\_
Last First Middle

PRESENT ADDRESS \_\_\_\_\_
Street City State Zip

PERMANENT ADDRESS \_\_\_\_\_
Street City State Zip

EMPLOYMENT DESIRED

POSITION \_\_\_\_\_ DATE YOU CAN START \_\_\_\_\_ WAGE DESIRED \_\_\_\_\_

ARE YOU EMPLOYED NOW? \_\_\_\_\_ IF SO MAY WE INQUIRE OF YOUR PRESENT EMPLOYER \_\_\_\_\_

DO YOU DESIRE FULL OR PART TIME EMPLOYMENT? \_\_\_\_\_

LIST AND BRIEFLY EXPLAIN YOUR SKILLS; COMPUTER SKILLS, OFFICE EXPERIENCE, ETC.

Multiple horizontal lines for writing skills and experience.

# GOLDBERG PROPERTIES

FORMER EMPLOYERS (List below last three employers, starting with last one first)

DATE MONTH & YEAR	NAME & ADDRESS OF EMPLOYER	SALARY	POSITION	REASON FOR LEAVING
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FROM \_\_\_\_\_  
TO \_\_\_\_\_

FROM \_\_\_\_\_  
TO \_\_\_\_\_

FROM \_\_\_\_\_  
TO \_\_\_\_\_

REFERENCES: GIVE THE NAME OF AT LEAST THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR

NAME	ADDRESS	BUSINESS	YEARS ACQUAINTED
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1 \_\_\_\_\_

2 \_\_\_\_\_

3 \_\_\_\_\_

PHYSICAL RECORD:

DO YOU HAVE ANY PHYSICAL LIMITATIONS THAT PRECLUDE YOU FROM PERFORMING ANY WORK FOR WHICH YOU ARE BEING CONSIDERED?

YES \_\_\_\_\_ NO \_\_\_\_\_

PLEASE DESCRIBE \_\_\_\_\_  
\_\_\_\_\_

IN CASE OF EMERGENCY NOTIFY \_\_\_\_\_

“I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETED TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

# GOLDBERG PROPERTIES

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THAT MAY HAVE PERSONAL OR OTHERWISE, AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU.

I UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT ANY PRIOR NOTICE.”

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

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DO NOT WRITE BELOW THIS LINE

INTERVIEWED  
BY \_\_\_\_\_ DATE \_\_\_\_\_

HIRED: \_\_\_\_\_ YES \_\_\_\_\_ NO POSITION \_\_\_\_\_ DEPT. \_\_\_\_\_

SALARY/WAGE \_\_\_\_\_ START DATE \_\_\_\_\_

APPROVED: 1 \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

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